



Musical Instrument Loan Agreement Form

Memphis City Schools
Music and Dance

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Professional Development Specialist
Department of Academic Affairs

School: _____

Band or Orchestra Director: _____

Date: _____

Student's Name: _____

Parent or Legal Guardian: _____

Address: _____

Street: _____

City, State: _____

Zip Code: _____

Home Phone: _____

Cell Phone(s): _____

Alternate Phone: _____

Email Address: _____

*Students must be enrolled in a MCS music class following approved curriculum guides to use government funded music equipment.

I agree to be responsible for the instrument assigned to me by the Memphis City Schools. My responsibility includes paying the cost of repair or replacement in the event of damage or theft. Additional responsibilities include providing the proper care, maintenance, and storage of the instrument. In addition, I understand that the instrument is to be returned at the end of the school year, or at any time prior to that in response to the director's request.

Pupil's Signature: _____

Parent or Legal Guardian's Signature: _____

This form must be signed and returned before the instrument is assigned to the student. Please sign and return this form to the band director.

This portion is to be filled out by the band or orchestra director only:

MCS Instrument: _____

MCS Number: _____

Serial Number: _____

School: _____

Fee Paid: _____